



## **Work Program**

### **Frequently Asked Questions (FAQ)**

**Q. How do I apply to participate in the work program?**

A. The work program application is available on our website >About >Financial Aid

**Q. Who do I contact for work opportunities?**

A. The contact person for all work opportunities is:  
*Amanda Peck – [apeck@austinsportscenter.com](mailto:apeck@austinsportscenter.com)*

**Q. When is my application due?**

A. To be considered for the most work opportunities possible, you must submit your completed work program application by January 30th, 2024. Work program applications will be accepted after this date, but there may be limited work opportunities available at the time of your submission.

**Q. Who can participate in the work program?**

A. Anyone can participate in the work program if you are over 15yrs old. However, we must know to which player account you would like your work credits applied.

**Q. Is there a minimum or maximum number of hours required to participate?**

A. No, you may work as little as one hour or as many as is available.

**Q. When do work opportunities start?**

A. Work program opportunities this season begin **no later than December 2023**.

**Q. When do work opportunities end?**

A. Most work program opportunities end **April 30, 2024**. Any further work program opportunities are created on an as-needed basis.

**Q. How are work program positions assigned/scheduled?**

A. The work program positions are assigned on a first-come first-serve basis. The first person to request a position, assuming they can complete the task at hand, will be assigned the position by applying on our [ajv.iVolunteer](http://ajv.iVolunteer) website by putting their name and email address.

**Q. When will I know that I have been assigned a work position?**

A. You will be asked to confirm the position via email through our [ajv.iVolunteer](http://ajv.iVolunteer) website.

**Q. What do I do when I show up to work?**

A. Upon arriving to your work program job, you will need to check in with the Building Supervisor. Then you must sign in on the designated sheet and include the player's name and team for which you are working.

**Q. What happens if I am unable to make it to my scheduled work commitment?**

A. If you are unable to make your work program commitment you must provide at least 24-hour notice to avoid the penalty of being dropped from the work program. **NO EXCEPTIONS!** *If you fail to give notice and show up to your work program commitment, you will be removed from the work program and any scheduled future work program opportunities.*

**Q. What is the pay rate for work program jobs?**

A. \$20 per hour.

**Q. How do my earnings get applied?**

A. All work credits earned will be applied to the *last invoice on your account first* and will continue to be applied to the farthest outstanding balance until such time as the work credits earned are applied to the current outstanding balance.

**Q. When will my work credits earned appear on my account?**

A. All work credits earned are posted to your account once a month at the end of the month. You can view your applied work credits no later than 45 days (about 1 and a half months) after the work is performed.

**Q. Do I still need to make my monthly payments while participating in the work program?**

A. **YES!** While participating in the work program you are still responsible for paying the monthly dues on your account in full by the due date designated each month.

**Q. What happens if I work more than the amount needed to pay off my account?**

A. If the work credits earned ever exceed the amount required to pay off your account, you will be cut a check for the excess amount earned. Any individual who receives earnings in the form of a check for more than \$600 in one calendar year will be issued a 1099 for income tax purposes.

**Q. Where do I apply for work program opportunities?**

A. [ajv.ivolunteer.com](http://ajv.ivolunteer.com)

**AJV Policy:**

**BE EARLY:** Please arrive 15 minutes early to allow time for traffic, parking & check-ins.

**BE COMMITTED:** Please understand that you are committing to the program. If there is an emergency, you must contact Amanda Peck at (512-987-2872) ASAP.

**BE HAPPY:** Please be excited, engaging, helpful and professional during the event. Please represent yourself & AJV to your fullest ability.